



**2009**

**If you share the following beliefs:**

- ✓ All students should be taught all the skills necessary for success: academic, social, emotional, and behavioral.
- ✓ Schools are places where students can learn and practice positive interpersonal, cross-cultural, and citizenship skills.
- ✓ A caring school climate and positive relationships between students and staff are critical to student success and provide an environment where academics flourish.
- ✓ Schools are places where youth have access to many significant adults to help them feel collectively and individually valued.
- ✓ Schools and communities must work together to meet the diverse needs of students and honor the traditions and contributions of both family and community members.
- ✓ All students are entitled to be treated with dignity and respect.
- ✓ Successful schools gather and use a variety of information to improve teaching and learning.
- ✓ Effective use of a team approach involving all school staff working together provides a consistency which enhances student success.
- ✓ Positive, proactive and preventative efforts of schools and communities can create a school climate free of stereotyping, harassment, hatred and violence—filled with a concern for justice and fairness.

**You will want to explore the Montana Behavioral Initiative.**



# **MONTANA BEHAVIORAL INITIATIVE**

Susan Bailey-Anderson, Coordinator  
Office of Public Instruction  
PO Box 202501  
Helena, MT 59620-2501

Telephone: 444-2046

## **MBI 2009**

The Montana Behavioral Initiative (MBI) is a comprehensive staff development venture that improves the capacities of schools and communities to meet the diverse and increasingly complex social, emotional and behavioral needs of students. The MBI assists educators and other community members in developing the attitudes, skills, and systems necessary to ensure that each student leaves public education and enters the community with social competence appropriate to the individual regardless of ability or disability. The MBI has grown from a few model sites to include over 400 schools throughout Montana. As a result of the MBI process, many positive, proactive, and preventive programs have been implemented in these schools and communities.

We are currently taking applications for additional schools interested in becoming MBI sites for the 2009-2010 school year. Each site must identify a team that is representative of the staff at their site (including an administrator). In addition to the summer institute, there is an opportunity for teams to participate in four days of MBI training during the school year. Training during the school year will be held in the five CSPD regions in order to make it accessible for all those interested. Team trainings have been scheduled for the following dates:

September 28-29, 2009	Polson and Glendive
October 5-6, 2009	Great Falls and Fairmont
October 26-27, 2009	Billings

Each school will identify MBI team facilitators/coaches who will receive additional training in Helena on August 17, 2009. Please see the Capacity Building chart to assist with the selection of your school facilitator and expectations for MBI teams and state consultants.

### **THE FOLLOWING OPPORTUNITIES ARE AVAILABLE:**

- Participation in training led by state, local and nationally recognized presenters;
- Resource materials to supplement the training and to support school site development;
- Opportunities to network, problem solve and share success, resources and effective strategies with other teams throughout the state;
- Information on best practices and strategies to improve school climate;
- Recognition as an MBI School;
- Opportunity for program and service coordination with your community; and
- An MBI state consultant assigned to school MBI team.

Please complete the attached application form and return to Susan Bailey-Anderson.





## 2009 TEAM TRAINING APPLICATION

### MBI TEAM TRAINING PARTICIPATION REQUIREMENTS

The school site must agree to do the following, based on the five Key MBI Indicators:

- TEAMING
  - Form a **representative** team-including an **administrator**
  - Hold MBI team **meetings on a regular basis**
- TRAINING
  - Make a **team commitment** to attend two regional team trainings
  - Select a **facilitator** for additional training
  - **Attend** MBI Summer Institute, June 2009 and/or 2010
- PROACTIVE SUPPORT STRATEGIES
  - **Implement** best practices and school-wide positive behavior support strategies using the **MBI Blueprint**
- EVALUATION
  - Establish a **data collection system** and use **data-based decision making** to determine goals and to evaluate their effectiveness
  - Participate in the Safe Schools Assessment and Resource Bank (**SAARB**) and the School-wide Evaluation Tool (**SET**)
  - Monitor progress using the **MBI Team Implementation Checklist, Effective Behavior Survey (EBS) and/or the MBI Blueprint**
- COMMUNITY
  - Promote **community awareness** of MBI activities at your school site





## Document of Participation

We, the MBI Team for \_\_\_\_\_ School, make a commitment to incorporate the following essential components to the Montana Behavioral Initiative at our school. In so doing, we are making a good faith effort to exemplify the mission, principles, and goals of the Montana Behavioral Initiative, ensuring a positive school environment in which the students of our community can grow and learn.

### MBI Key Indicators

1. **MBI Training Process**
2. **MBI Team Process**
3. **Proactive Support Systems Approach Using Best Practices**
4. **Evaluation Process**
5. **Community Process**

**MBI Blueprint**—We commit to having a site team complete, monitor and maintain the blueprint.

**MBI Annual Initiative Participation**—We commit to sending team representatives to each summer institute. The members may vary.

**MBI Facilitator Training**—We commit to designating one team member as the facilitator. The facilitator will attend annual training for one year.

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between;"> <span>Site Administrator/Principal</span> <span>Date</span> </div>	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between;"> <span>MBI Team Facilitator</span> <span>Date</span> </div>
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between;"> <span>MBI Team Member</span> <span>Date</span> </div>	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <div style="display: flex; justify-content: space-between;"> <span>MBI Team Member</span> <span>Date</span> </div>
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## SCHOOL SITE ADMINISTRATIVE CONTACT INFORMATION

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

School Address: \_\_\_\_\_

Telephone:

(H) \_\_\_\_\_ (W) \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

School District/Special Education Cooperative: \_\_\_\_\_

Signature: \_\_\_\_\_

- ☐ Principal
- ☐ Superintendent
- ☐ Special Ed. Administrator
- ☐ Other

Please return to:

Susan Bailey-Anderson, MBI Coordinator  
Office of Public Instruction  
PO Box 202501  
Helena, MT 59620-2501  
Fax: (406) 444-3924

**Please return this form by August 3, 2009**

**Notification of acceptance to the MBI team training will be sent upon receipt of the information sheet and team commitment form.**

**Thank you for your interest and commitment. The MBI is making a difference.**



Denise Juneau, Superintendent  
Montana Office of Public Instruction  
[www.opi.mt.gov](http://www.opi.mt.gov)



## SCHOOL SITE FACILITATOR CONTACT INFORMATION

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

School Address: \_\_\_\_\_

Telephone:

(H) \_\_\_\_\_ (W) \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

School District/Special Education Cooperative: \_\_\_\_\_

Signature: \_\_\_\_\_

- ☐ Principal
- ☐ Superintendent
- ☐ Special Ed. Administrator
- ☐ Other

Please return to:

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# BUILDING MBI CAPACITY

4/25/09

	PRACTICES	SYSTEMS	DATA
<b>MBI SCHOOL SITE TEAMS</b> <ul style="list-style-type: none"> <li>Include administrator and are representative of entire staff</li> <li>Commit to MBI process and philosophy</li> </ul>	<ul style="list-style-type: none"> <li>Implement MBI process and philosophy:</li> <li>3-5 school-wide expectations</li> <li>Teaching matrix</li> <li>Formal lesson plans</li> <li>Expectations taught, practiced and reviewed</li> <li>System of recognition</li> <li>System of consequences</li> </ul>	<ul style="list-style-type: none"> <li>Establish MBI Team with effective regular meetings</li> <li>Develop familiarity with MBI process</li> <li>Establish MBI as a priority for goal-setting</li> <li>Develop support from at least 80% of staff</li> </ul>	<ul style="list-style-type: none"> <li>Participate in EBS/MBI Blueprint, TIC, SSARB, SET</li> <li>Maintain data collection systems</li> <li>Use data-based decision making/ problem solving</li> </ul>
<b>MBI SCHOOL SITE FACILITATORS/ COACHES</b> <ul style="list-style-type: none"> <li>Attend facilitator/coach training</li> <li>Lead/encourage team through MBI process to implement effective MBI sites</li> </ul>	<ul style="list-style-type: none"> <li>Become fluent with knowledge and use of essential features of MBI practices and philosophy</li> <li>Build an awareness of model site examples</li> <li>Gain skills to conduct effective meetings</li> </ul>	<ul style="list-style-type: none"> <li>Facilitate site team meetings</li> <li>Communicate within site</li> <li>Delegate roles and responsibilities to other team members</li> <li>Link with MBI consultants</li> </ul>	<ul style="list-style-type: none"> <li>Be responsible for data-collection tools (MBI Blueprint/EBS, Quarterly reports...)</li> <li>Be responsible for organization/presentation data at site</li> </ul>
<b>MBI STATE CONSULTANTS</b> <ul style="list-style-type: none"> <li>Train site facilitators in MBI process and philosophy</li> <li>Work with multiple sites/teams</li> <li>Serve on MBI Council</li> <li>Link with MBI State Director</li> </ul>	<ul style="list-style-type: none"> <li>Present effective professional development/training in MBI process and philosophy</li> <li>Make at least two site visits</li> <li>Maintain contact with facilitator/coach and/or administrator</li> </ul>	<ul style="list-style-type: none"> <li>Link between training and MBI site teams</li> <li>Offer "resource book" of expertise and materials</li> <li>Provide technical assistance, support and encouragement</li> <li>Assist with problem solving</li> </ul>	<ul style="list-style-type: none"> <li>Coordinate MBI site assessments (TIC, EBS/Blueprint Survey, SSARB)</li> <li>Conduct SET</li> <li>Link MBI site needs (data-based) to professional development</li> </ul>